

## **WORK PROGRAMME 2018/19**

<b>Head of Service/Contact:</b>	Gillian McTaggart, Head of Corporate Governance
<b>Urgent Decision?(yes/no)</b>	No
<b>If yes, reason urgent decision required:</b>	
<b>Annexes/Appendices (attached):</b>	<b>Annex 1</b> – Work Programme 2018/19
<b>Other available papers (not attached):</b>	Report and Minutes of the meeting of the Audit, Crime & Disorder and Scrutiny Committee, 19 June 2018

### **Report summary**

**This report updates the Committee on its work programme 2018/19.**

### **Recommendation (s)**

- (1) That the Committee notes the current position of its work programme 2018/19 attached at Annex 1.**

## **1 Implications for the Council's Key Priorities, Service Plans and Sustainable Community Strategy**

- 1.1 Implications vary across the different items agreed for inclusion in the work programme. Specific implications are considered by the Committee before undertaking any specific investigation.

## **2 Background**

- 2.1 Paragraph 1 of the Overview and Scrutiny Procedure Rules requires the Committee to approve an annual overview and scrutiny work programme including the programme of any sub-committees or panels.
- 2.2 The Committee agreed its work programme 2018/19 at its meeting in June 2018. **Annex 1** shows the current position of the work programme.

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- 2.3 Two changes have been made since the Committee's last meeting. The report on progress made on implementing internal audit recommendations and the report on Compliance with the Surveillance Code of Conduct have been moved from the current agenda to that of 7 February 2019.

### 3 Proposals

- 3.1 That the Committee notes the current position of its 2018/19 work programme attached at **Annex 1**.

### 4 Financial and Manpower Implications

- 4.1 The Committee's work programme has workload implications for both its members and officers. In depth scrutiny reviews undertaken by task groups require more intensive input for specific periods.
- 4.2 **Chief Finance Officer's comments: None for the purposes of this report.**

### 5 Legal Implications (including implications for matters relating to equality)

- 5.1 The work programme attached at **Annex 1** has been designed to meet the Committee's responsibilities set out in legislation and its Terms of Reference.
- 5.2 **Monitoring Officer's comments: there are no comments arising from the contents of this report.**

### 6 Sustainability Policy and Community Safety Implications

- 6.1 Scrutiny of the Community Safety Partnership is a responsibility of the Audit, Crime & Disorder and Scrutiny Committee.

### 7 Partnerships

- 7.1 The Committee has the ability to make reports or recommendations on matters which affect the authority's area or the inhabitants of that area.

### 8 Risk Assessment

- 8.1 Maintenance of an annual work programme helps to ensure the Committee meets its responsibilities both statutory and local. It enables the Committee to manage its workload across the year, identifying priorities and rescheduling work according to risk/need.

### 9 Conclusion and Recommendations

- 9.1 Under its terms of reference the Audit, Crime & Disorder and Scrutiny Committee is responsible for setting its own work programme. The Committee approved its work programme 2018/19 in June 2018.

Audit, Crime & Disorder and Scrutiny  
Committee  
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**Ward(s) Affected:** (All Wards);